

# High Sick Leave Consumption Office of Management & Budget



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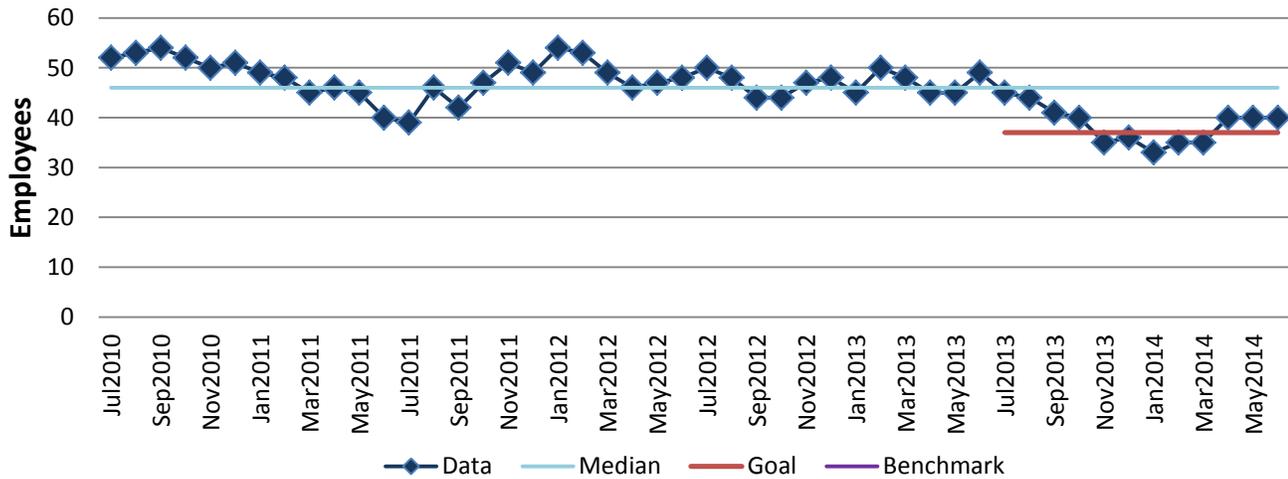
Process: Sick Leave Management

	Source Summary	Continuous Improvement Summary
Baseline: July2012-June2013 47 Employees Goal: Compared to a baseline of 47 employees, reduce the number of employees with high sick leave consumption to 37 by June 30, 2015.  Benchmark: 15% of total opportunities	Data Source: Psoft Payable Time  Goal Source: OPI Internal Study  Benchmark Source: OPI Internal Study	Plan-Do-Check-Act Step 8: Monitor and diagnose  Measurement Method: The number of employees in a department who have used 9 or more out of 12 sick days in a 12 month period  Why Measure: Promote a culture where sick time is used appropriately  Next Improvement Step: Continue to monitor and diagnose

## How Are We Doing?

Jul2013-Jun2014 12 Month Goal	Jul2013-Jun2014 12 Month Actual		Jun2014 Goal	Jun2014 Actual	
<b>37</b>	<b>39</b>		<b>37</b>	<b>40</b>	
<b>Employees</b>	<b>Employees</b>		<b>Employees</b>	<b>Employees</b>	

## High Sick Leave Consumption



## Jul2013-Jun2014 Pareto Analysis

